

EACR Board Member: Role Description

Purpose of the Role:

To provide strategic direction to the EACR, planning and guiding the Association's development to ensure it fulfils its mission, keeping within its charitable objectives.

Key Responsibilities of the Board:

1. **Strategy:** to provide strategic and scientific leadership of the EACR by taking part in formulating and regularly reviewing its strategic aims, setting overall policy, and evaluating performance.
2. **Governance:** to ensure that the activities, policy, and financial practices of the EACR are in keeping with its objects and aims, and to ensure that the EACR complies with the legal and financial requirements of a charitable organisation and its own governing documents.
3. **Finance:** to ensure the financial stability of the organisation and the proper use of the charity's funds. To monitor and advise on the EACR's long-term financial viability. Maintain sound financial management and control of the EACR's resources and regularly review its financial and administration systems. Ensure that key risks are identified and managed.
4. **Staff:** to ensure that there is an effective and appropriate system for recruiting, appointing and monitoring the work and activities of the Chief Executive Officer, and to support the Chief Executive Officer and staff team to deliver the EACR's vision and mission.

Main tasks of a Board member:

1. Attend and actively engage in Board meetings (currently three per year). Use specific skills, scientific knowledge or experience to help the board reach sound decisions. This may involve scrutinising board papers, leading discussions, asking questions, or providing advice and guidance on new initiatives.
2. Contribute relevant skills, interests and contacts and support the EACR in fundraising activities and member recruitment.
3. Join and contribute to at least one EACR Committee.
4. Be an active member of the Scientific Organising Committee for the EACR's annual Congress, including identifying and inviting speakers, chairing sessions, and promoting the event.
5. Represent the EACR at other conferences and meetings from time to time.
6. Act as a member of the review panel for EACR postdoctoral fellowships and for other ad hoc grant schemes run by the EACR.

Personal specification:

Our trustees are expected to have:

- a demonstrated, high quality track record in cancer research, appropriate to career stage
- a commitment to the EACR's vision and mission
- a willingness to devote the time and effort needed to fulfil the role
- integrity
- strategic vision
- good, independent judgement
- an ability to think creatively
- a willingness to challenge and speak their mind

- an understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship (as set out during the appointment process)
- an ability to work effectively as a member of a team and to take decisions for the good of the EACR