EACR Travel Grants

supported by Worldwide Cancer Research

Cancer Genomics, Multiomics and Computational Biology

30 April – 02 May 2024 | Centro Congressi Giovanni XXIII, Bergamo, Italy

We are awarding a number of EACR Travel Grants to help researchers who need financial assistance to attend the conference and present their work as an oral or poster presentation.

Each Travel Grant includes a free registration and funds to support travel and accommodation costs. There is no maximum amount you can apply for, but we expect applicants to choose the best value travel and accommodation possible, and we cannot guarantee that we will always be able to cover the full amount that applicants have applied for. Non-EACR members will also be awarded a free EACR membership.

Before filling in this Application Form, please carefully read the sections below. This will enable you to assess whether you are eligible to apply, and to help you to write your application.

Eligibility

* Applicants must have submitted an abstract for the conference through the conference website.
* Travel Grants are targeted at individuals who, without additional funding, would not be able to attend the conference. Please consider your financial need before applying and demonstrate it in your application.

**You must also meet one of the two eligibility categories below**:

* Student and Early Career EACR members with less than four years postdoctoral experience. Exceptions may be made in the case of members who have had a professional break, such as illness or parental leave.

**or**

* Individuals working or studying in the field of cancer research, who are based in a country with a low- or middle-income economy, as defined by the World Bank. [Click here](https://data.worldbank.org/?locations=XM-XN-XT) and scroll down to see the current list on the World Bank website.

ApplicationGuidelines & Evaluation Process

**Abstract:** This should be submitted via the conference website and included in section 4 below.

**Finance:** All qualifying travel costs should be shown in the ‘financial breakdown’ section. This includes flights, accommodation and transfers, but does not include meals or visa costs. If you have requested funds for more than 2 nights’ accommodation, please give the reasons why.

**Supervisor endorsement letter:** Each application must be accompanied by a signed letter on headed paper from the applicant’s supervisor or team leader. This should reference the value to the researcher of attending the conference, and should confirm the financial need of the applicant.

**Evaluation:** All applications will be evaluated fully. Travel Grants will be awarded based on the quality of the submitted abstract, the necessity of financial support, and potential research advancement through conference attendance. We will also take into consideration whether you have received an EACR Travel Grant before.

**Applying:** Completed forms should be sent as a single PDF document to the contact below. Applicants can expect to hear the result of evaluation by 15 March 2024.

Application contact: Laura Kendrick [laura.kendrick@eacr.org](mailto:Laura.Kendrick@eacr.org)

Application deadline: 26 February 2024

Application Form

1. **Personal Details**

**Full name**:

**EACR membership number**:

**Email address**:

**Applying as an EACR Student or Early Career Member**

**AND/OR**

**Applying as a researcher from a low- or middle-income country**

If **both** of the above statements apply to you, select **both** boxes. [Click here](https://data.worldbank.org/?locations=XM-XN-XT) and scroll to the bottom of the page to check if your country is on the World Bank’s list of low and middle-income countries.

1. **Professional Details**

**Degrees** *(include date / expected date of completion and specialty)*:

**Present position** *(include your current project and place of work)*:

**Cancer research experience** *(brief summary – positions held including place and dates)*:

**Relevant publications** *(authors, title, journal, page numbers, year)* *[1 page maximum]*:

1. **Travel Grant Details**

**Reason for applying**:

*Describe how receiving an EACR Travel Grant to attend this conference will advance your research, and explain why you need financial support in order to attend. This should be approximately one page [500 words].*

**Total amount requested**: €

Please note that we operate a ‘best value’ policy so that we can use our Travel Grant funds to help the maximum number of researchers. This means that we expect applicants to find the best value travel and accommodation possible.

**Financial breakdown**:

*Include as much detail as possible, e.g. Round trip flights – London Heathrow to Bergamo (British Airways)*

*e.g. Accommodation – hotel name, number of nights, booking source*

|  |  |
| --- | --- |
| **Item** | **Cost (EUR)** |
|  |  |
|  |  |
|  |  |
| **TOTAL:** |  |

**Guidance Notes:**

* All qualifying costs should be shown in the ‘financial breakdown’ section.
  + You **can** include:
    - Flights
    - Airport transfers (public transport only)
    - Accommodation. If you request funds for more than 2 nights’ accommodation, please give the reasons why.
  + You **cannot** include:
    - Visa costs
    - Meals
    - Cost of your registration (we will provide you with a free registration as part of the grant)
* If a Travel Grant is awarded, please DO NOT pay for your own registration. Your registration will be free and we will arrange this for you.
* You should include specific details of predicted costs and the source of the information.
* Prices should be quoted in Euros.
* Inaccurate expenses information may affect the success of your application.
* The EACR operates a ‘best value’ policy so that we can use our Travel Grant funds to help the maximum number of researchers to attend the conference. This means that we expect applicants to find the best value travel and accommodation possible.

1. **Abstract**

*After you have submitted your abstract through the conference website, please include an identical copy here.*

1. **Disclaimer**

By submitting an EACR Travel Grant application you confirm that the details included are true and accurate to the best of your knowledge.

By submitting an EACR Travel Grant application you confirm that you have not secured duplicate funding from another source to attend this event. If you are awarded funding from another source you are required to notify the EACR immediately who will determine if all or part of the EACR awarded funds should be returned.

Travel grants for this conference are supported by the EACR and Worldwide Cancer Research, and you may be contacted by both organisations if your application is successful. An important aspect of an EACR Travel Grant is the evaluation of your experience following the event. After the event we ask for a short written report describing your experience, any personal highlights, and how attending has informed your own research. By submitting an application you confirm that you will adhere to this requirement if successful.

For successful applicants, funds may be claimed prior to the conference. This is to enable you to book your flights and accommodation in advance. Please note that you are responsible for obtaining any necessary visas. The EACR is unable to advise on visa processes. If you are making reservations that may be non-refundable, please ensure that you have insurance in place that will reimburse you for any losses that might result in the event of you being unable to attend. By submitting an EACR Travel Grant application you confirm that you will return the awarded funds in full to the European Association for Cancer Research if you are unable to attend the event for any reason.

1. **Signatures**

**Applicant signature:**

**Supervisor signature:**

**Date:**

* Eligibility requirements met?
* All sections completed?
* Abstract submitted through EACR website?
* Endorsement letter included?
* Converted to a single pdf?

You are now ready to submit your application! Please send it by email to [Laura Kendrick](mailto:Laura.Kendrick@eacr.org)